



**Annual General Meeting  
Agenda  
17th November 2025  
Williamstown Clubrooms  
BDFNC-AGM-2025  
7:00pm**

|               |   |
|---------------|---|
| Authorised By | Jamie Sibbick                                     |
| Position      | Chairperson, on behalf of the Executive Committee |
| Signature     |   |
| Date          | 17.11.2025  |

## **1 Invitees/Attendees**

All club members are invited. Note that members must be financial to vote. Attendees to ensure their attendance and financial status is recorded on the attendance sheet.

Apologies:

## **2 Meeting Opening**

The meeting was opened by Chairperson Jamie Sibbick at <Time> with a quorum (>9 members excluding officers).

## **3 Acceptance of Previous Minutes**

MOTION: 2025 AGM: 01

That the minutes of BDFNC-AGM-MIN-2024 be accepted.

Moved:

Seconded:

Hard copy to be signed by the chairman and filed by the secretary.

## **4 Review of Actions**

Nil

## **5 Reports**

### **5.1 Netball Presidents Report**

MOTION: 2025 AGM: 02 Netball Presidents Report be accepted

Moved:

Seconded:

### **5.2 Netball Treasurers Report**

MOTION: 2025 AGM: 03 Netball Treasurers Report be accepted

Moved:

Seconded:

### **5.3 Football Presidents Report**

MOTION: 2025 AGM: 04 Football Presidents Report be accepted

Moved:

Seconded:





## 6.4 Netball Treasurer

Belinda Dyer elected at the 2024 BDNC AGM for a term of 1 year.

### **Nominations:**

MOTION: 2025 AGM: 12 That xxxx be appointed as Netball Treasurer for a term of 2 years.

Moved:

Seconded:

## 7 Football Elections

The BDFC is comprised of Executive Members and Sub-Committee Members.

### **Executive Members**

- President (2-year term) elected in even numbered years.
- Vice President (2-year term) elected in odd numbered years.
- Secretary (2-year term) elected in odd numbered years.
- Treasurer (2-year term) elected in even numbered years.

### **a. Sub-Committee Members**

Three additional Sub-Committee Members shall be appointed and assigned to portfolios as deemed necessary by the BDFC Executive. All Sub-Committee Members are for a term of 1-year. The roles / portfolios to be managed by the BDFC Sub-Committee Members shall consist of:

- Football Operations Director
- Club & Facilities Director
- Sponsorship Coordinator

Chairperson declares the following positions vacant:-

- Football Vice President (2 year term)
- Football Secretary (2 year term)

## 7.1 Football President

Simon Carpenter elected at the 2024 BDFC AGM for a term of 2 years.

### **No election required**

## 7.2 Football Vice President

David Pitt Elected at the 2023 BDFC AGM for a term of 2 years.

### **Nominations:**

MOTION: 2025 AGM: 13 That xxxx be appointed as Football Vice President for a term of 2 years.

Moved:

Seconded:



## 9 Constitution Changes

### CHANGE 1

Current wording

#### **3. SECTION 3 : OBJECTIVES**

1. The objectives for which the Club is formed are:
  - a. To promote and encourage participation in the sports of football and netball and recreation in the Southern Barossa community.
  - b. To provide facilities for the members for participating in all sporting and recreational activities supported by the Club.
  - c. To do all things which the Club may consider necessary or desirable for promoting the recreation, accommodation and comfort of its members.
  - d. To encourage fellowship, develop character and encourage participation of all residents of the Southern Barossa in Club activities.

Proposed changes

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  - c. To do all things which the Club may consider necessary or desirable for promoting the recreation, accommodation and comfort of its members.
  - d. To encourage fellowship, develop character and encourage participation of all residents of the Southern Barossa in Club activities.
  - e. Pursuing commercial arrangements that further the Club's interest.

### CHANGE 2

Current wording

- 5.1.2 All members shall communicate their address to Football &/or Netball Secretary who shall keep a register of contact details. All notices posted or delivered to such address shall deem to have been duly received.

Proposed changes

- 5.1.2 All members shall communicate their address to **Management Committee Secretary** who shall keep a register of contact details. All notices posted, **emailed** or delivered to such address shall deem to have been duly received.

### CHANGE 3

Current wording

- 5.1.3 The Club shall consist of the following classes of members:
  - a. Full members

- b. Life members
- c. Junior members (voting right inclusion 1 representative and that person have 1 vote only)

Proposed changes

- 5.1.3 The Club shall consist of the following classes of members:
- a. Full members
  - b. Life members
  - c. Junior members (voting right inclusion 1 parent or guardian, and that person has 1 vote only)

**CHANGE 4**

Current wording

- 5.2.2 Every applicant for membership who supports the objectives of the Club and agrees to abide by the rules of the Club shall be nominated by two members on a form as prescribed by the Management Committee from time to time. The applicant must be personally known to both the proposer and seconder. The form shall be signed by both the proposer and seconder. Upon the acceptance of the application by the Management Committee and upon payment of the first annual subscription, the applicant shall be a member of the Club. All members of The Club shall be appointed as per the terms of this constitution

Proposed changes

- 5.2.2 Every applicant for membership who supports the objectives of the Club and agrees to abide by the rules of the Club shall be upon the acceptance of the application by the Management Committee, and upon payment of the first annual subscription, the applicant shall be a member of the Club. All members of the Club shall be appointed as per the terms of this Constitution.

**CHANGE 5**

Current wording

- 5.3.6 The Management Committee may award a certificate of service to any member of the Club who has rendered auspicious services to the Club.

Proposed changes

- 5.3.6 The Management Committee may award a certificate of service or award to any member of the Club who has rendered auspicious services to the Club.

**CHANGE 6**

Current wording

5.3.8 Life members, upon appointment shall receive a Life Membership Certificate and a Life Membership Badge.

Proposed changes

5.3.8 Life members, upon appointment shall receive a Life Membership Badge.

#### **CHANGE 7**

Current wording

5.6.1 A member may resign from membership of the Club by giving written notice to the secretary or public officer of the Club.

Proposed changes

5.6.1 A member may resign from membership of the Club by giving written notice to the Management Committee Secretary.

#### **CHANGE 8**

Current wording

5.9.5 Any member censured, suspended or expelled by the Management Committee shall be entitled to appeal against the decision to a Special General Meeting of the Club called for that purpose and convened by the Management Committee at their request. Such an appeal must be submitted in writing to the Secretary within 14 days of notification of the penalty.

Proposed changes

5.9.5 Any member censured, suspended or expelled by the Management Committee shall be entitled to appeal against the decision to a Special General Meeting of the Club called for that purpose and convened by the Management Committee at their request. Such an appeal must be submitted in writing to the Management Committee Secretary within 14 days of notification of the penalty.

#### **CHANGE 9**

Current wording

6.1.4 The elected officers of the Club only shall form the three Executive positions of the Management Committee of the Club..

Proposed changes

6.1.4 The elected officers of the Club only shall form the three or four, if determined from time to time, Executive positions of the Management Committee of the Club.

#### **CHANGE 10**

Current wording

6.2.2 The duties of the Management Committee are to do the following.

Proposed changes

6.2.2 The duties of the Management Committee are to do the following:

**CHANGE 11**

Current wording

6.3.1 The Executive positions of the Management Committee shall be comprised of the following elected officers of the Club:

- d. Chairperson;
- e. Secretary; and
- f. Treasurer.

Proposed changes

6.3.1 The Executive positions of the Management Committee shall be comprised of the following elected officers of the Club:

- a. Chairperson;
- b. Secretary; and
- c. Treasurer;
- d. Public Officer, if the Management Committee choose to appoint as an Executive position

**CHANGE 12**

Current wording

**7 SECTION 7 : PUBLIC OFFICER PUBLIC OFFICER**

7.1.1.1 The Public Officer of the Club shall perform the following duties:

- a. Ensure that the Club and its members comply with the terms and provisions and acts in accordance with the Associations Incorporated Act 1956 as amended, the Companies Act 1962 as amended, the Licensing Act 1967 as amended or any other Act of Parliament, Regulation, Ordinance, Bylaw or Proclamation which may from time to time be applicable to the Club, its members or any function, gathering, outing or the like, venture, undertaking, agreement or otherwise which the Club or its members is involved with or conducting from time to time.
- b. Associations Incorporated Act. To be aware of the requirements of the Associations Incorporated Act and to provide advice to the Management Committees to ensure the Club and members comply with the Act.
- c. Companies Administration Act. To be aware of the requirements of the Companies Administration Act and to provide advice to the Management Committee to ensure the Club and members comply with the Act.

- d. Liquor Licensing Act. To be aware of the requirements of the Liquor Licensing Act and to provide advice to the Management Committee to ensure the Club and members comply with the Act. This includes the regulatory requirements for gambling.
- e. Insurance. To ensure all activities and assets of the club are adequately insured. This includes public liability, players medical, club monies, building insurance, etc.
- f. Constitution. To manage the evolution of the Club's Constitution and to provide advice to the Management Committee to ensure the Committee and the members comply with the Constitution of the BDFNC.

Proposed changes

Move to Section:

## **6.5 DUTIES OF ELECTED OFFICERS**

**6.5.5.1** The Public Officer of the Club shall perform the following duties:

- a. Ensure that the Club and its members comply with the terms and provisions and acts in accordance with the Associations Incorporated Act 1956 as amended, the Companies Act 1962 as amended, the Licensing Act 1967 as amended or any other Act of Parliament, Regulation, Ordinance, Bylaw or Proclamation which may from time to time be applicable to the Club, its members or any function, gathering, outing or the like, venture, undertaking, agreement or otherwise which the Club or its members is involved with or conducting from time to time.
- b. Associations Incorporated Act. To be aware of the requirements of the Associations Incorporated Act and to provide advice to the Management Committees to ensure the Club and members comply with the Act.
- c. Companies Administration Act. To be aware of the requirements of the Companies Administration Act and to provide advice to the Management Committee to ensure the Club and members comply with the Act.
- d. Liquor Licensing Act. To be aware of the requirements of the Liquor Licensing Act and to provide advice to the Management Committee to ensure the Club and members comply with the Act. This includes the regulatory requirements for gambling.
- e. Insurance. To ensure all activities and assets of the club are adequately insured. This includes public liability, players medical, club monies, building insurance, etc.
- f. Constitution. To manage the evolution of the Club's Constitution and to provide advice to the Management Committee to ensure the Committee and the members comply with the Constitution of the BDFNC.

## **CHANGE 13**

Current wording

6.6.3.1 The Elected Officers will be responsible for appointing a Public Officer following the AGM.

#### Proposed changes

- 6.6.3.1 The Elected Officers will be responsible for appointing a Public Officer following the AGM and determine if the Public Officer becomes a member of the Executive of the Management Committee.

#### **CHANGE 14**

#### Current wording

- 6.9.1.2 Sub committees will appoint a committee comprising minimum President, Vic President, Secretary & Treasurer.

#### Proposed changes

- 6.9.1.2 Sub committees will appoint a committee comprising minimum President, Vice President, Secretary & Treasurer.

#### **CHANGE 15**

#### Current wording

- 15.7.1 Both Lyndoch and Williamstown grounds shall be used for matches at the discretion of the Management Committee. Additional appropriate grounds can be utilised at the discretion of the Management Committee from time to time.

#### Proposed changes

- 15.7.1 Lyndoch grounds shall be used for matches at the discretion of the Management Committee. Additional appropriate grounds, with preference for Williamstown, can be utilised at the discretion of the Management Committee from time to time.

## **10 Other Business**

Meeting Close XX pm