



BY-LAWS OF THE BAROSSA DISTRICT FOOTBALL & NETBALL CLUB VERSION 2.0 - 2024

1. Name

The name of the Club is Barossa District Football & Netball Club (BDFNC) and operates with two Sub-Committees (Football and Netball) both governed under the Constitution and rules of the Barossa District Football and Netball Club Inc (BDFNC Inc).

2. Colours

The Colours of the Club shall be Red, Blue and White. Uniforms are to be registered with the Barossa, Light and Gawler Football Association (BL&GFA) and Barossa, Light and Gawler Netball Association (BLGNA), or any other affiliated Association, with any changes to uniforms being subject to BDFC and BDNC Sub-Committees, BDFNC Inc, and BL&GFA and BLGNA approval. Given that BDNC also can participate in summer competition some variation to this may be approved by the BDNC for that purpose.

3. Interpretation

In these rules, unless the context otherwise requires, the following interpretations shall operate:

- a. "BDNFC Inc" means Barossa District Football and Netball Club Inc (BDNFC Inc).
- b. "BDFC Sub-Committee" means Barossa District Football Club (BDFC Sub-Committee).
- c. "BDNC Sub-Committee" means Barossa District Netball Club (BDNC Sub-Committee).
- d. "The Rules" means the Rules of the BDFNC in force for the time being.
- e. "The BDFNC Sub-Committee Members" means the members for the time being of the Committee of Management of the BDFNC Sub-Committees as constituted in accordance with the Rules.
- f. "Authorised BDFC / BDNC Officers" means the Officers of the BDFC Sub-Committee or the BDNC Sub-Committee that are authorised and endorsed by BDFNC Inc to represent the Barossa District Football Club and Barossa District Netball Club and operate the approved bank accounts that are individual to each Sub-Committee.
- g. "Officer" means any person elected or appointed to a role on the BDFC Sub-Committee or BDNC Sub-Committee or any of the Working Groups.
- h. "Month" means calendar month.
- i. "Year" means the BDFNC Inc's financial year which is the 1st day of October to the 30th day of September.
- j. "Member" means any member of the Barossa District Football & Netball Club Inc.
- k. "Clubs" means any sporting club (football, netball or any other approved sporting club) that forms part of the BDFNC Inc, whether that be by way of Sub-Committee or affiliated club.

4. Objectives

FOOTBALL

The objectives for which the BDFC Sub-Committee is established are:

- a. To promote, encourage and provide for the Australian National Game of Football, in accordance with AFL guidelines and rules.



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- b. To raise monies required for the purposes to ensure the management of the BDFC Sub-Committee is sustainable and to contribute with equal importance monies to the betterment of the overall BDFNC Inc.
- c. To maintain equipment and associated records that are required for the purposes of the BDFC Sub-Committee.
- d. Such other objectives as the members shall determine but always to have in mind the advancement and best interests of Football within the Barossa District Football Club and BDFNC Inc and the positive culture of being welcoming and inclusive for Members and guests.

NETBALL

The objectives for which the BDNC Sub-Committee is established are:

- e. To promote, encourage and provide for the Australian National Game of Netball, in accordance in accordance with Netball Australia guidelines and rules.
- f. To raise monies required for the purposes to ensure the management of the BDNC Sub-Committee is sustainable and to contribute with equal importance monies to the betterment of the overall BDFNC Inc.
- g. To maintain equipment and associated records that are required for the purposes of the BDNC Sub-Committee.
- a. Such other objectives as the members shall determine but always to have in mind the advancement and best interests of Football within the Barossa District Netball Club and BDFNC Inc and the positive culture of being welcoming and inclusive for Members and guests.
- b. Maintain records for players to ensure accurate data is held of games played for the club. For the purpose of Player Life Membership consideration only to games played over the winter season in conjunction with BDFC will be accumulated.

5. BDFNC Sub-Committee Members

FOOTBALL

The BDFC Sub-Committee is comprised of Executive Members and Sub-Committee Members. See attached Organisation Chart.

a. Executive Members

- President (2-year term) elected in even numbered years.
- Vice President (2-year term) elected in odd numbered years.
- Secretary (2-year term) elected in odd numbered years.
- Treasurer (2-year term) elected in even numbered years.

b. Sub-Committee Members

Three additional Sub-Committee Members shall be appointed and assigned to portfolios as deemed necessary by the BDFC Sub-Committee Executive. All Sub-Committee Members are for a term of 1-year. The roles / portfolios to be managed by the BDFC Sub-Committee Members shall consist of:

- Football Operations Director
- Club & Facilities Director
- Sponsorship Coordinator



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- Records Officer
- Junior Development Officer
- Sponsorship/Fundraising Coordinator
- Umpires / Facilities / Equipment Coordinator

c. Nominations for BDFNC Sub-Committee Executive positions

Nominations for both BDFC and BDNC Sub-Committee Executive positions (due for election) shall be in writing, signed by the candidate and a mover and seconder (all of whom shall be Members of BDFNC Inc), shall be lodged with the BDFNC Inc. Secretary not less than seven (7) days before the BDFNC Inc AGM. If no nominations or an insufficient number of nominations are received by the required date, then nominations will be accepted at the BDFNC Inc AGM.

d. BDFNC Sub-Committee vacancy

For any vacancy that arises on the BDFC or BDNC Sub-committee between AGM's, the BDFC / BDNC Sub-Committee Executive will where deemed necessary to appoint a replacement, actively canvas the club membership base calling for nominations, and will make the necessary appointment to fill the vacancy from the nominations received, such person to fill that position until such time as the next BDFNC Inc AGM.

6. First annual meeting of the BDFNC Sub-Committees

FOOTBALL

First meeting of the BDFC Sub-Committee following the BDFNC Inc AGM shall include:

- a. Appointment (if due and not completed the BDFNC Inc AGM) of BDFC Sub-Committee Executive Positions – President, Vice-President, Secretary, Treasurer. If an appointment is made at a BDFC Sub-Committee meeting, ratification of the appointment is required by BDFNC Inc.
- b. The BDFC Sub-Committee Executive may elect of remainder of committee and Working Groups.
- c. BDFC Sub-Committee Members shall be Members of BDFNC Inc to complete their formal appointment to the BDFC Sub-Committee.



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- d. Setting of the Player Registrations fees.
- e. Any other general business.

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- i. Setting of the Player Registrations fees.
- j. Any other general business.

7. Duties of BDFNC Sub-Committee Officers – Executive Members

Position Descriptions will be developed for each Officer role of the BDFC and BDNC Sub-Committees.

a) President

The duties of the President shall be to preside at all meetings, to regulate and keep order in all proceedings and carry into effect the Rules and By-laws of the BDFNC Sub-Committees. The President will prepare for submission at the BDFNC Inc AGM a report on the activities of the BDFNC Sub-Committees during the past year and shall prepare a report for each BDFNC Inc Management meeting on the activities of the BDFNC Sub-Committees.

b) Vice President

The duties of the Vice President shall be to assist the President as and when required and to fill in for the President in their absence.

c) Secretary

The Secretary shall, if possible, attend all meetings of the BDFNC Sub-Committees and the Annual and Special Meetings of BDFNC Inc. The Secretary shall record the Minutes of all meetings in a cloud-based program kept for that purpose, conduct all correspondence in connection with the general business of the BDFNC Sub-Committees, and in any other respect shall carry out those duties usually associated with the office of Secretary.

d) Treasurer

The duties of each individual Sub-Committee Treasurer shall be: -

- To operate the below tasks on behalf of the Sub-Committee to which they were appointed.
- To receive all money on behalf of the BDFNC Sub-Committees, give receipts therefore and deposit such monies with the individual BDFNC Sub-Committee's bank.
- To pay all accounts.



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- To keep correct accounts of all monies received and expended in accounting program as determined by BDFNC Inc.
- To assist in the preparation and submission of financial statements to each BDFNC Inc AGM.
- To produce a statement showing the financial position of the individual BDFNC Sub-Committee at each ordinary meeting of the individual BDFNC Sub-Committee and that such report be provided to respective BDFNC Inc Management Meetings, either by the Treasurer or the Secretary as part of the BDFNC Sub-Committee minutes.
- To produce to the individual BDFNC Sub-Committee at any time, proper books of account.
- With input from individual BDFNC Sub-Committee Executive, Sub-Committee Directors and Working Groups, to prepare an annual budget of proposed expenses and income for the BDFNC Sub-Committee and provide a copy of such budget to the BDFNC Inc in accordance with Constitution.
- To ensure that budgets for any working parties are prepared, complying to point 8, and ensure that each budget demonstrates self-sufficiency for the respective Working Group.
- To report and make payment of the GST due, as required by BDFNC Inc.

8. Management of BDFNC Sub-Committees

- a. Meetings shall be held monthly, except for December.
- b. The BDFNC Sub-Committees Executives shall meet as required to run the BDFNC Sub-Committees.
- c. Voting on BDFNC Sub-Committees - All motions for decision of the individual BDFNC Sub-Committees shall be moved and seconded and the result thereof determined by a show of hands unless a secret ballot be requested by at least three members. In the event of a tied vote at a Sub-Committee, the President shall have the casting vote.
- d. The individual BDFNC Sub-Committee Secretary's shall document meeting agenda and minutes. Minute documents shall be provided to the individual BDFNC Sub-Committees and BDFNC Inc within 5 days of the meeting.

9. Powers of BDFNC Sub-Committees

- a. As Sub-Committees of the BDFNC Inc, the BDFNC Sub-Committees will be managed in accordance with these bylaws and for guidance as to the powers of the BDFNC and BDNC, being Sub-Committees of the BDFNC Inc, will seek guidance in accordance with the Constitution of the BDFNC Inc. All parts of the Constitution are to be followed by and adhered to by BDFNC and BDNC.
- b. The BDFNC Sub-Committee Executives can create additional working groups for the purpose of assisting the BDFNC Sub-Committees to meet all its operation requirements. Any recommendation by a Working Group shall be endorsed by the individual BDFNC Sub-Committee prior to implementation of the recommendation. It is envisaged that that as a minimum the following Working Groups will be formed. See attached Organisation Chart:

FOOTBALL

- Senior Working Group
- Colts (U13-17) Working Group



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- Junior (U9-11) Working Group
- Women's Working Group

NETBALL

- Senior Working Group
- Junior Working Group

And both BDFNC Sub-Committees together;

- Sponsorship Working Group
- Events Working Group
- Marketing & Promotion Working Group

- c. For each Working Group established a Working Group Lead will be appointed having the direct responsibility to manage all operations of the Working Group.

10. Annual Report to the BDFNC Inc Annual General Meeting (AGM)

BDFNC Inc require the BDFNC Sub-Committees to table an Annual Report for adoption at its AGM containing items including:

- a. President's Annual individual BDFNC Sub-Committee Report.
b. Individual BDFNC Sub-Committee Financial Reports.

An election of the BDFNC Sub-Committees Executive Positions (Presidents, Vice-President, Secretary, Treasurer) will be conducted as fall due.

11. Indemnity

No officer of either of the BDFNC Sub-Committees shall be personally liable for any act, default or omission of any member either for any act done by such officer under the authority or direction of the Committee or for any act which is within the scope of that officer's duties as prescribed by these Rules.

12. Banking

The banking of the individual BDFNC Sub-Committees shall be kept with a bank (or other financial institution) approved by BDFNC Inc Executive, and all monies banked therein. Unless BDFNC Inc otherwise determine, all cheques/payments drawn on the bank accounts shall be signed/authorised by any two of the individual Authorised BDFC / BDNC Sub-Committee Officers.

13. Account

No Officer of the Club shall without the prior consent of an individual Authorised BDFC / BDNC Sub-Committee Officer enter into any contract in the name of the Club involving the expenditure of more than \$200.00. This consent may be granted outside an individual BDFNC Sub-Committee meeting and shall be in writing. All claims and accounts against either of the BDFNC Sub-Committees shall before settlement or payment, be approved for payment by any two individuals Authorised BDFC or BDNC Officers, as appropriate.

14. Commission or Allowance

No payment or part payment to any individual BDFNC Sub-Committee Officers or servant of the Club shall be made by way of commission or allowance.



15. Subscriptions

FOOTBALL

The Annual Player Registration fee of the BDFC will be set by the BDFC. Annual Players Registration Fees will be endorsed by the BDFNC Inc (other than the SA Player Registration Fee portion of the Fee as payable to the affiliated State Sporting Organisation). Annual Player Registration Fees are payable in advance of a player playing their first competitive game for the season, and in the case of new players to the Club, will be due prior to their first training session (for required insurance coverage).

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The Annual Player Registration fee of the BDNC will be set by the BDNC. Annual Players Registration Fees will be endorsed by the BDFNC Inc (other than the Player Registration Fee portion of the Fee as payable to the affiliated National/State/ Association Sporting Organisation). Annual Player Registration Fees are payable in advance of a player playing their first competitive game for the season, and in the case of new players to the Club, will be due prior to their first training session (for required insurance coverage).

16. Honoraria

The BDFNC Sub-Committees may grant via individual BDFNC Sub-Committee approval honoraria to any of the BDFNC Sub-Committees Executive or office bearers as deemed appropriate.

17. Interpretation of Rules

In the event of any doubt or difficulty arising as the meaning of any Rule, by-law or Regulation or should any question arise as to its interpretation, the individual BDFNC Sub-Committees shall have power to pronounce a decision thereon and its decision shall be final and binding on the members, subject on to affirmation or reversal by a meeting of the BDFNC Inc Executive.

18. Non-compliance with rules

Non-compliance with any of the Rules shall not render any proceedings void unless the BDFNC Inc Executive or members at an Annual or Special Meeting so direct.

19. Dissolution of the BDFC Sub-Committee

All actions regarding dissolution will be in accordance with the BDFNC Inc Constitution.