

**BY-LAWS OF THE**  
**BAROSSA DISTRICT FOOTBALL CLUB**

1. Name

The name of the Club is Barossa District Football Club (BDFC), a subcommittee and governed under the constitution and rules of the Barossa District Football and Netball Club Inc (BDFNC Inc).

2. Colours

The Colours of the Club shall be Red, Blue and white.

Uniforms are to be registered with the Barossa, Light and Gawler Football Association (BL&GFA), or any other affiliated Association, with any changes to uniforms being subject to Inc Club and Association approval.

3. Interpretation

In these rules, unless the context otherwise requires, the following interpretations shall operate:-

- a) "Inc Club" means Barossa District Football and Netball Club Inc (BDNFC Inc)
- b) "The Club" means Barossa District Football Club (BDFC)
- c) "The Rules" means the Rules of the Club in force for the time being.
- d) "The Committee" means the members for the time being of the Committee of Management as constituted in accordance with the Rules.
- e) "Month" means calendar month.
- f) "Year" means the Clubs financial year and shall be from the 1<sup>st</sup> day of October to the 30<sup>th</sup> day of September.
- g) "Member" means any member of the Barossa District Football & Netball Club Inc.
- h) "Clubs" means any sporting club (football, netball or any other approved sporting club) that forms part of the BDFNC Inc, whether that be by way of sub committee or affiliated club.

4. Objects

The objects for which the Club is established are:-

- a) To maintain and conduct a Club of a non-political character and to provide facilities for the use and recreation of the members at such places as decided by the members.
- b) To promote, encourage and provide for the Australian National Game of Football, in accordance with AFL guidelines and rules.
- c) To raise monies required for the purposes of the Club.
- d) To maintain buildings and other property belonging to the Club.
- e) Such other objects as the members shall determine but always to have in mind the advancement and best interests of Football within the Club and the engendering by association of the fraternal feeling amongst members.

## 5. Classes of Members

The Club shall consist of the following classes of members:-

- a) Playing Members – Senior
- b) General Members
- c) Life Members
- d) Playing Members – Junior

Only Adult members shall be entitled to all privileges of the Club and shall be the only Members entitled to vote at Annual or Special General Meetings or hold office/positions on the Club committees.

Junior Members shall be entitled to such privileges as the Committee from time to time determine.

## 6. Record of Members

- a) The Honorary Secretary, in conjunction with the Club Record's Officer shall keep a register which will contain the names and addresses of all members of the Club.
- b) Every member shall notify his/her address, or any change thereof, to the Honorary Secretary &/or Records Officer who shall register same.

## 7. Members Defined

Unless the Club, In General Committee, shall otherwise decide, the numbers of members of the Club shall be unlimited.

### Playing Members – Senior

- a) Any person not less than eighteen (18) years of age, registered to play with the BDFC and having paid the required club player subscriptions for the year, will be deemed a Senior Playing member of the club for the duration of the year.
- b) Payment of the subscription or using the Club's property shall imply a member's acquiescence in the rules of the Club.

### General Members

- a) Any person no less than eighteen (18) year of age wishing to become a member of the Club, who does not fall under any other category of Football Club membership, may pay the required club General Member subscriptions for the year and will be deemed a General Member of the club for the duration of the year.
- b) Payment of the membership subscriptions or using the Club's property shall imply a member's acquiescence in the rules of the Club.

### Life Members

- a) Any senior financial member who shall have rendered outstanding service as determined by the Football Committee may be nominated by the Club for consideration by the Executive

Committee of the BDFNC Inc for the award of Life Membership. A person, so awarded will receive full privileges of non-playing membership for life, without payment of any annual subscription.

- b) A Life Member shall not be required to pay any annual non-playing membership subscription, and may be relieved of other football financial obligations and receive other benefits as determined by the Netball Committee in accordance with these bylaws and the BDFNC Inc Constitution.
- c)

#### Playing Members – Junior

- a) Any person less than eighteen (18) years of age, registered to play with the BDFC and having paid the required club player subscription for the year, will be deemed Junior Playing Member of the club for the duration of the year, or until they reach 18 years of age, at which time they will be deemed a Senior Member.
- b) Payment of the subscription or using the Club's property shall imply a member's acquiescence in the rules of the Club.

### 8. Incorporated Club Members

All members of the BDFC are deemed to be club members with the BDFNC Inc.

### 9. Annual General Meeting

- a) The Annual General Meeting (AGM) shall be held on a date to be fixed by the Committee, but
  - i. Prior to the AGM of the BDFNC Inc, and
  - ii. Also, prior to the AGM of the Affiliated Association, and
  - iii. Also, no later than the 30<sup>th</sup> November each year.
- b) Notice of the AGM, including date, time and place shall be advised to all members of the club via a notice of the meeting being placed, as a minimum, on the club website no later than 14 days prior to the AGM.
- c) The business to be transacted at the AGM shall be in the following order:-
  - i. Reading of note convening the meeting.
  - ii. Reading and confirmation of minutes of the previous AGM And/or Special meetings.
  - iii. Reading of Presidents Annual Report
  - iv. Consideration and adoption of Annual Report
  - v. Presentation of Financial Reports
  - vi. Consideration and adoption of Financial Report
  - vii. Advice that nomination and election of Auditor will occur at BDFNC Inc AGM
  - viii. Correspondence including consideration of any alterations proposed to the Affiliated Association constitution or other items of business to be discussed at the AGM of the Affiliated Association.
  - ix. Transact any other business or which notice of motion has been given in accordance with Constitution of BDFNC Inc.
  - x. Election of Club Executive – President, Vice-President, Secretary, Treasurer
  - xi. Election of remainder of committee.

- xii. Endorsement of clubs Annual membership subscription for players that will be subsequently approved by Inc Body
  - xiii. Any other general business.
- d) Only adult members and Life Members can participate in the AGM and be elected to office.

## 10. Special General Meeting

A Special General Meeting shall be convened by direction of the President or upon receiving a requisition in writing in accordance with Constitution of BDFNC Inc.

## 11. Voting

At the AGM of the members, the election of all officeholders shall be in accordance with Constitution of BDFNC Inc.

## 12. Management by Officers

- a) The members shall vest the control and business of the Club in the Management Committee, elected by them at the AGM, endorsed at the AGM of the Inc Club. Such committee shall consist of the executive of the Club as listed below, with addition committee members as deemed necessary by the club executive, who shall hold office until their successors are elected. It shall hold a meeting monthly with the exception of December.
- b) The Executive Committee of the Club shall comprise the President, Vice President, Secretary, Treasurer and Records Officer who shall meet as required to run the Club.
- c) Election of Officers at the AGM will proceed as follows. Where that position is a 2 year term, no elected may be necessary in the 2<sup>nd</sup> year of that term.

### EXECUTIVE

- 1. President (2 year term) elected in even numbered years
- 2. Vice President (2 year term) elected in odd numbered years
- 3. Secretary (2 year term) elected in odd numbered years and becoming vacant in alternative years to President and Vice President.
- 4. Treasurer (2 year term) elected in odd numbered years and becoming vacant in alternative years to President and Vice President.

### COMMITTEE MEMBERS – as deemed necessary by the Club Executive (all 1 year terms)

- 5. Two representatives from Senior Working Party
  - 6. Two representatives from Junior Working Party
  - 7. Two representatives from Women's Working Party
  - 8. Fundraising and Sponsorship Co-ordinator
  - 9. Social Co-ordinator
  - 10. Property Co-ordinator
  - 11. Extra Committee Member(s)
- d) Nominations for all positions shall be in writing, signed by the candidate and a proposer and seconder (all of who shall be deemed members of the club), shall be lodged with the Secretary not less than seven (7) days before the AGM. If no nominations or an insufficient number of nominations are received by the required date, then nominations will be accepted at the AGM.
- e) For all vacancies that arise on the committee between AGM's, the executive will where deemed necessary to appoint a replacement, actively canvas the club membership base calling for

nominations, and will make the necessary appointment to fill the vacancy from the nominations received, such person to fill that position until such time as the next club AGM.

### 13. DUTIES OF OFFICERS – EXECUTIVE COMMITTEE

- a) President – The duties of the President shall be to preside at all meetings, to regulate and keep order in all proceedings and carry into effect the Rules and By-laws of the Club. The President will prepare for submission at the club AGM a report on the activities of the club during the past year and shall prepared a report for each Inc Body Management meeting on the activities of the club.
- b) Vice President – The duties of the Vice President shall be to assist the President as and when required and to fill in for the President in their absence.
- c) Secretary – The Secretary shall if possible attend all meetings of the Committee and the Annual and Special Meetings of the Club. The Secretary shall record the Minutes of all meetings in a cloud based program kept for that purpose, conduct all correspondence in connection with the general business of the Club, and in any other respect shall carry out those duties usually associated with the office of Secretary.
- d) Treasurer – The duties of the Treasurer shall be:-
  - 1. To receive all money on behalf of the Club, give receipts therefore and deposit such monies with the Clubs bankers.
  - 2. To pay all accounts.
  - 3. To keep correct accounts of all monies received and expended in accounting program as determined by Inc Body.
  - 4. To assist in the preparation and submission of financial statements to each AGM.
  - 5. To produce a statement showing the financial position of the Club at each ordinary meeting of the Committee and that such report be provided to respective monthly Inc Body Management Meetings.
  - 6. To produce to the Committee at any time, proper books of account.
  - 7. To prepare an annual budget of proposed expenses and income for the Club and provide a copy of such budget to the Management Committee of Inc Body in accordance with constitution.
  - 8. To ensure that budgets for additional working parties are prepared, complying to point 7, and ensure that each budget demonstrates self-sufficiency for the respective working party.
  - 8. To report and make payment of the GST due, as required by the Inc Body.

### 14. Powers of Sub Committee

- a) As a sub committee of the BDFNC Inc, the BDNC will be managed in accordance with these by-laws and for guidance as to the powers of the BDNC, being a subcommittee of the BDFNC Inc, will seek guidance in accordance with the constitution of the BDFNC Inc.  
All parts of the constitution are to be followed by and adhered to by BDFC.
- b) The BDFC has the ability to create additional working parties for the purpose of assisting the BDFC committee to meet all of its operation requirements. It is envisaged that that as a minimum the following working parties will be formed:-
  - 1. Senior Working Party
  - 2. Junior Working Party
  - 3. Women’s Working Party

- c) For each Working Party established an Operations Manager will be appointed having the direct responsibility to Manage all operations of the particular interest group.

### 15. Voting on Committees

All questions for the decision of the Committee or any sub-committee thereof shall be proposed and seconded and the result thereof determined by a show of hands unless a ballot be requested by at least three members. In the event of a tied vote the President of the club shall have the casting vote.

### 16. Indemnity

No officer of the Club shall be personally liable for any act, default or omission of any member either for any act done by such officer under the authority or direction of the Committee or for any act which is within the scope of that officer's duties as prescribed by these Rules.

### 17. Banking Account

The banking of the Club shall be kept with a bank (or other financial institution) nominated by the Inc Body Executive, and all monies banked therein. Unless the Inc Body otherwise determine, all cheques/payments drawn on the bank accounts shall be signed/authorised by any two of the Club Executive.

### 18. Account

No Officer of the Club shall without the prior consent of the Committee enter into any contract in the name of the Club involving the expenditure of more than \$50.00. All claims and accounts against the Club shall before settlement or payment, be approved and passed for payment by the Committee.

### 19. Control of Property

The Management Committee shall have control over all property of the Club, subject to the following provisos and conditions.

The Management Committee shall not negotiate any loan, issue any debenture, charge or give any security over any asset of the Club, grant any lease or licence of the real property of the Club for a term exceeding three years, nor purchase or enter into any contract for the purchase of land without the prior express sanction by the club by resolution duly carried at any AGM or Special Meeting of the Club or Inc Body.

### 20. Commission or Allowance

No payment or part payment to any Secretary, Manager or other officer or servant of the Club shall be made by way of commission or allowance from or upon receipts of the Club.

## 21. Subscriptions

The annual member subscription of the Inc Body will be set at the AGM. The annual subscription of the Club for players and general members shall be voted on at the AGM of the Club for subsequent endorsement by the Inc Body. Annual subscriptions will be payable in advance.

## 22. Borrowings

If any time the Club at AGM or Special Meeting shall pass a resolution authorising the committee to borrow money, the Committee shall thereupon seek endorsement from the Inc Body in accordance with constitution.

## 23. Audit

An auditor shall be appointed at the Inc Body AGM. Such auditor shall not be an office bearer of the Inc Body or sub-committees.

## 24. Honoraria

The Committee may grant honoraria to any of the Club Executive or office bearers as deemed appropriate.

## 25. Interpretation of Rules

In the event of any doubt or difficulty arising as the meaning of any Rule, by-law or Regulation or should any question arise as the their interpretation, the President and Committee shall have power to pronounce a decision thereon and its decision shall be final and binding on the members, subject on to affirmation or reversal by a meeting of the Inc Body Executive.

## 26. Non-compliance with rules

Non-compliance with any of the Rules shall not render any proceedings void unless the Executive of Inc Body or members at an Annual or Special Meeting so direct.

## 27. Damage to Property

No members shall remove from the Club property or deface or injure any article the property of the Club. Members removing, breaking or damaging any article, the property of the Club, shall pay for the same at a price fixed by the Committee. The Inc Body retains the right to modify this payment if deemed appropriate.

## 28. Application of Profit

The Club is a non-proprietary Club. The profits and other income of the Club shall be applied to the promotion of the purposes for which the members of the Club are associated together and no payment of any dividends or distribution of profits or income to or amongst the members of the Club shall be made. Provided that nothing herein contained shall prevent the payment by way of an honorarium or refund of expenses to any officer of the Club for services rendered to the Club.

## 29. Dissolution of the Club

The Club may be dissolved or wound up at a Special Meeting of the members called for that purpose if a resolution is passed by majority of the members present thereat entitled to vote. All actions regarding dissolution will be in accordance with the constitution.